

OHIO CHURCH OF GOD YOUTH & DISCIPLESHIP

# **2025 YOUTH CAMP STAFF TRAINING WORKBOOK**

***Please print out this training packet. Fill in the blanks using the Staff Manual and following along during the mandatory Staff Zoom Training/Video. You must bring your completed & signed packet and turn it in on the first day of the camp(s) you are working.***



# ZOOM TRAINING - PART 1

## The Church of God in Ohio Youth Camp Philosophy

\_\_\_\_\_

We Do At Camp

Is For The

\_\_\_\_\_

and the

\_\_\_\_\_

## The Church of God in Ohio Youth Camp Mission

Our Youth Camp Mission flows out of our Camp Philosophy, and is based on  
1 Peter 4:11 and Luke 2:52.

If anyone speaks, let him speak as the oracles of God. If anyone ministers, let him do it as with the ability which God supplies, **that in all things God may be glorified through Jesus Christ**, to whom belong the glory and the dominion forever and ever. Amen.

1 Peter 4:11 (NKJV)

***And Jesus grew in wisdom and stature, and in favor with God and men.***

Luke 2:52 (NIV)

### Our Camp Mission is to:

#### Bring Glory to God

*We seek to accomplish this by:*

- \_\_\_\_\_ campers to God - Evangelism
- \_\_\_\_\_ campers about God and his word - Discipleship
- \_\_\_\_\_ a Godly life before the campers - Mentoring
- \_\_\_\_\_ campers to \_\_\_\_\_ God - Worship
- \_\_\_\_\_ campers to \_\_\_\_\_ their \_\_\_\_\_ in the body of Christ - Enfolding

#### Bring Benefit to the Campers

*We seek to accomplish this by:*

Providing activities and environments which initiate and encourage growth in each of the following realms of human development.

- Wisdom - \_\_\_\_\_ / \_\_\_\_\_
- Stature - \_\_\_\_\_
- Favor with God - \_\_\_\_\_
- Favor with man - \_\_\_\_\_

## The Church of God in Ohio Youth Camp Goal

Our Goal is to make camp \_\_\_\_\_ !

## Portrait of an Effect Youth Camp Staff Member

A \_\_\_\_\_ ..who loves God's Word passionately, communicates honestly, and actually knows how to have clean wholesome fun with young people.

A \_\_\_\_\_ ..who places the welfare and best interests of campers above his/her own personal convenience.

A \_\_\_\_\_ ..who is congenial, proactive, and demonstrates good common sense to avoid offenses and resolve conflicts.

A \_\_\_\_\_ ..who is self-motivated and is able to get kids involved in having fun when the program is not what it should be.

A \_\_\_\_\_ ..who takes charge immediately upon the first sign of any-thing that could result in the harm or injury of another.

A \_\_\_\_\_ ..who makes a deliberate commitment to put the overall success of camp ahead of individual preference and comfort.

A \_\_\_\_\_ ..who accepts responsibility cheerfully, respects rules highly, and uses the chain of command appropriately.

## 10 Commandments For Youth Camp Workers

1. Make the campers your \_\_\_\_\_ in Youth Camp.
2. Show your excitement/enthusiasm for Youth Camp by \_\_\_\_\_.
3. Treat \_\_\_\_\_ campers with Christian love and respect.
4. Praise good behavior \_\_\_\_\_ - correct negative behavior \_\_\_\_\_.
5. \_\_\_\_\_ from practical jokes, sacrilegious clowning and horseplay.
6. Hear the \_\_\_\_\_ matter \_\_\_\_\_ making a decision.
7. Always maintain \_\_\_\_\_ control in an emergency.
8. Do not impose your \_\_\_\_\_ on campers.
9. Never \_\_\_\_\_ camp rules to gain popularity with campers.
10. Be a Christian model in \_\_\_\_\_ and \_\_\_\_\_.

## Protect Your Reputation and the Reputation of the Camp

Camp Staff must do everything possible to \_\_\_\_\_ the testimony of Christ, the camp, and themselves. Therefore, a staff member must \_\_\_\_\_ even the \_\_\_\_\_ of evil. The greatest tool for making a difference in the lives of campers is relationship. Relationship is also an area of potential danger. Camp staff must guard against any hint of impropriety in conduct. Campers sometimes have a tendency to fantasize and exaggerate. Intentional effort must be made to relate to all persons at camp in a manner that honors God, exemplifying to godly character. The following guidelines must be followed at all times during youth camp.

1. Camp maintains a \_\_\_\_\_ for both \_\_\_\_\_ and \_\_\_\_\_ to be in their living quarters.
2. Under \_\_\_\_\_ circumstances are men and women to enter one another's living quarters.
3. No \_\_\_\_\_ or \_\_\_\_\_ of any kind are allowed.
4. Do not be in a \_\_\_\_\_ / \_\_\_\_\_ place with a camper. If a camper asks to talk privately, walk with them to a place that is in plain view of others. This can be done without explaining why, and the worker can reassure the camper that no one will be able to overhear their conversation.
5. Be cautious in \_\_\_\_\_ campers. An appropriate hug or reassuring hand on the shoulder, in plain view, can be meaningful. This same level of caution should be exercised in touching campers while praying with them.
6. It is best for a worker of the \_\_\_\_\_ sex to counsel or engage in extended conversations with a camper. Conversation with the Camp Pastor is the exception.
7. \_\_\_\_\_ from verbally or physically \_\_\_\_\_ campers. Do not \_\_\_\_\_ campers to verbally or physically tease one another.
8. Be sure to spread your \_\_\_\_\_ to all campers in your group. Be friendly, but never partial. Each child is special and needs your guidance and concern during the week. A short talk with your group at the beginning of the week explaining your plans to try to be there for everyone can help prevent future problems. If one camper tries to monopolize your time, it will make it easier for you to ask them if they remember your goal of trying to be there for everyone. Explain to them that they can help you by spending time with others, too.
9. If a camper behaves as if he or she is becoming too attached to you, share your concern with the \_\_\_\_\_. Take steps to divert some of this camper's time away from you. By letting the Head Cabin Leader know and attempting to remedy the situation, the worker can show that he/she and camp leaders were acting responsibly in case an accusation is made.
10. Do not sit or lie on a campers \_\_\_\_\_. Do not allow campers to sit or lie on your \_\_\_\_\_.
11. Extreme caution must be exercised in regard to the bathrooms/shower-houses. Be diligent in protecting your \_\_\_\_\_ as well as the privacy of the \_\_\_\_\_. Dress and undress discretely. Allow campers to have privacy in dressing/undressing.
12. Campers are \_\_\_\_\_ on/in golf carts, four wheelers, or vehicles. The exception will be if a camper is injured and is being transported to or by the camp medical personnel, or by staff in an \_\_\_\_\_ camp capacity.
13. If a camper needs to be taken off the camp grounds for any reason, the State Director must be notified and a staff member of the \_\_\_\_\_ sex should be selected to ride along.
14. It is the responsibility of \_\_\_\_\_ to assist in keeping the grounds and facilities clean and safe. The staff members immediate bunk area must be kept clean, neat, and free of clutter at all times.
15. Camp staff should never discuss their \_\_\_\_\_ or interpersonal problems with or in the presence of a camper. Use the \_\_\_\_\_ if there is a grievance. This helps keep camp morale from being compromised.

## Team Work and Chain of Command

***In order to accomplish this mission, all members of the camp staff must:***

\_\_\_\_\_ and \_\_\_\_\_ their job assignment. (Job Descriptions)

\_\_\_\_\_ all areas of responsibility within their job assignment.

*A breakdown in any area of camp represents a breakdown of camp. Every position is important.*

\_\_\_\_\_ and \_\_\_\_\_ the camp chain of command (org chart)

Be \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ with all other staff, enabling the staff to function as a team.

Camp is like a puzzle...unless it stays together it doesn't make sense. If just one piece is missing, the puzzle is incomplete. A successful camp involves many people cooperating as a team for the overall good of the ministry.

Guidelines, policies, and job descriptions are essential for reasons that may not be apparent at first glance. Each policy has a legitimate purpose and is necessary for the overall well-being of camp. Details are essential to successfully minister to large groups of young people.

Camp staff members are part of a ministry team. This requires everyone's cooperation. Individual team members help make camp successful by listening, showing concern, and creating a feeling of acceptance for each camper. If the entire team follows basic guidelines, they cultivate freedom for this ministry to exist in a safe, sound, and productive environment. Guidelines work for us - they really are our friends.

## ZOOM TRAINING - PART 2

### The Church of God in Ohio Youth Camp Policies

*(It is vital that you read the Church of God in Ohio Youth Camp Manual. The policies addressed in these training videos are covered in greater depth in the manual.)*

#### Pre-Camp Staff Orientation/Training

\_\_\_\_\_ camp staff must participate in pre-camp training. Any exceptions due to emergency must be approved by the State Youth and Discipleship Director. Such exceptions will be made on an extremely limited basis.

The purpose of the training session is two-fold: (1) to \_\_\_\_\_ workers in the policies, protocols and procedures of camp and their respective areas of assigned service, and (2) to \_\_\_\_\_ the workers spiritually to work with campers.

Each staff member's completed fill-in-the-blanks training materials form must be turned in \_\_\_\_\_ to the beginning of the first camp worked each year.

#### Campers at Pre-Camp Sessions

1. No campers should arrive at camp \_\_\_\_\_ registration on the first day of camp.
2. If workers coming for the staff meeting must bring campers with them, the campers will be required to stay in a \_\_\_\_\_ area until \_\_\_\_\_ begins.
3. During this time, campers are the direct \_\_\_\_\_ of the person with whom they arrive.

#### Parent-Child Relationships When Both are in Camp

1. At times, parents and their children attend the same camps. Unless \_\_\_\_\_, it is usually not best for a parent to serve as their own child's Cabin Leader.
2. In either case, parents are not permitted to interfere with normal camp \_\_\_\_\_ in regard to their child.

#### Staff Meetings

1. A staff meeting will be held \_\_\_\_\_ or as needed. Information brings cooperation.
2. \_\_\_\_\_ staff members will attend the daily staff meeting. If needed, the Head Cabin Leaders will arrange an alternate schedule in order to supervise campers during this time.
3. The purpose of staff meetings is to \_\_\_\_\_ and \_\_\_\_\_ any problems relating to camp, such as discipline, spiritual problems, etc., and to inform the staff about the day's activities. A time will also be given for prayer and meditation.
4. Any discussion of grievances or problems will be considered \_\_\_\_\_ and should be confined to staff meetings. Under no circumstances are grievances or problems to be discussed with campers.

#### Personal Conduct and Hygiene

1. All staff should be an example in personal \_\_\_\_\_ and \_\_\_\_\_.
2. Cabin Leaders are responsible for \_\_\_\_\_ conduct and hygiene.
3. One of the goals of our camp is to establish sound health habits and promote cleanliness, adequate rest, proper diet, wholesome exercise, and to develop good attitudes toward the body as being God's \_\_\_\_\_.
4. Positively no use of tobacco, alcohol, or drugs is permitted by \_\_\_\_\_ or campers.
5. All campers and \_\_\_\_\_ are expected to adhere to a standard of modesty and decency in their camp attire. The official camp dress code will be enforced by the camp administration. The staff is required to set the \_\_\_\_\_.
6. \_\_\_\_\_ camper will be checked for head lice before being allowed to check in to his/her room. This process will be handled discreetly and professionally. However, anyone with head lice or nits will not be \_\_\_\_\_ to camp. After leaving campus and being treated for lice, a camper may return for a recheck. If the recheck finds no lice or nits the camper may be admitted to camp. If lice or nits are found during recheck the student will not be eligible for admission to camp during the current camp season. Church of God in Ohio will \_\_\_\_\_ provide for nor perform treatment for lice/nits. It is recommended each camper be checked before leaving home.

#### Attendance at Activities, Classes and Worship Services

1. \_\_\_\_\_ campers and staff members are expected to attend all worship services.
2. All campers and Cabin Leaders will remain in all classes and worship services until \_\_\_\_\_. Only authorized personnel are permitted to leave before dismissal.
3. \_\_\_\_\_ campers and designated Cabin Leaders will attend all scheduled classes and activities.

4. Any absence of a \_\_\_\_\_ must be cleared with their respective Head Cabin Leader.
5. Any absence of a \_\_\_\_\_ must be cleared with their Head Cabin Leader.
6. Any \_\_\_\_\_ of any other staff member must be cleared with their area coordinator or the Camp Coordinator.

### **Boy - Girl Relationships**

1. Church of God Youth Camps encourage a healthy relationship of \_\_\_\_\_ and courteousness among all campers and staff.
2. Christian-like conduct is expected of \_\_\_\_\_ campers and staff.
3. All \_\_\_\_\_ must remain within lighted areas.
4. All campers and staff must use \_\_\_\_\_ walking paths.
5. Boys are not allowed in the girls' \_\_\_\_\_ area, and girls are not allowed in the boys' \_\_\_\_\_ area.
6. Even though a healthy boy-girl relationship is good, it should not at any time \_\_\_\_\_ either camper from participating in and enjoying regular camp activities.
7. All \_\_\_\_\_ are to abide by the same guidelines as campers during pre-camp sessions and camp itself.
8. At no time should a worker let his/her friendliness with others become a hindrance to fulfilling his/her camp \_\_\_\_\_.
9. Staff are strictly \_\_\_\_\_ from engaging in any type of romantic relationship with campers. (In the State of Ohio, camp staff can be charged with a crime for having a romantic relationship with a camper under 18 years of age.)

### **Campers and Staff Leaving Camp**

1. No camper or staff member will be at liberty to leave the campground without proper \_\_\_\_\_.
2. When it becomes necessary to leave the grounds, the proper chain of command must be followed. The Camp Coordinator or State Youth Director must authorize \_\_\_\_\_ excursions off campus.
3. No one will be given \_\_\_\_\_ to leave the grounds without administration knowing specifically where the individual plans to go and when he/she intends to return.
4. Should a parent come, send for, or authorize a camper to leave camp, the proper check out procedure \_\_\_\_\_ be followed.

### **Use of Vehicles**

1. All private \_\_\_\_\_ are to be parked in designated areas during camp.
2. Staff and campers are not allowed to \_\_\_\_\_ personal vehicles during normal camp activities. Any exceptions must be approved by the State Youth and Discipleship Director or Camp Coordinator.
3. Only the State Youth and Discipleship Director, the Camp Coordinator, and the Requisitions Coordinator are \_\_\_\_\_ to use private vehicles on the Conference Center during camp.

### **Clean-Up Policy**

1. \_\_\_\_\_ campers and staff members are expected to cooperate in keeping their individual rooms neat and clean at all times, and to cooperate when asked to work in cleaning the restrooms and general areas of the dorm, other buildings, and grounds.
2. Athletic Directors, Recreation Staff, etc. are \_\_\_\_\_ for the cleanliness of the athletic areas.
3. At the close of final activities for each respective area on the last day of camp, \_\_\_\_\_ campers will participate in a thorough policing of the campground. This final clean up will be initiated and supervised by the Head Cabin Leaders.
4. Ensuring the cleaning and maintenance of staff rooms will be the \_\_\_\_\_ of the Area Supervisors working with the Camp Coordinator.

### **Cafeteria Policy**

1. Campers and unauthorized persons are \_\_\_\_\_ permitted in the kitchen area.
2. \_\_\_\_\_ running or rough-housing is allowed in the cafeteria.
3. Breaking in \_\_\_\_\_ is not permitted. Staff members are allowed to be at the head of the line when fulfilling a particular responsibility. In this case, they should be there before the serving line is formed and should not break into a line that is already moving unless it is absolutely necessary.
4. Second portions of food will be \_\_\_\_\_ only after first servings are completed. The goal of camp is for everyone to have sufficient food without any of it being wasted.
5. Food, dishes, and utensils may not be taken from the cafeteria without proper \_\_\_\_\_ from the Cafeteria Coordinator or Head Cook.

## **Concessions and Camp Store Policy**

1. Only \_\_\_\_\_ personnel will be permitted inside the Concessions and Camp Store areas.
2. The general schedule for the opening of Concessions and Camp Store is as follows: a) during the morning break, b) during afternoon activities, c) after evening services. Everyone is expected to \_\_\_\_\_ for all items consumed.
3. The opening and closing of the Concession Stand and Camp Store will \_\_\_\_\_ to the Daily Camp Schedule.
4. All staff members will be issued a \$ \_\_\_\_\_ card at the beginning of camp. All workers should present their card for all purchases.

## **Discipline**

1. In the event of \_\_\_\_\_ violations of camp rules, it is the responsibility of the Cabin Leaders and Head Cabin Leaders to handle these violations with love and prayer. Disciplinary action might include such methods as removal of privileges (loss of swim time, etc.), minor work details (sweeping floors, mopping, picking up trash, etc.), but in no case will it include \_\_\_\_\_ punishment.
2. All \_\_\_\_\_ disciplinary action is the responsibility of the Board of Directors.
3. Under \_\_\_\_\_ circumstances shall a camper be deprived of food, isolated, or subjected to corporal punishment or abusive physical exercise as a means of punishment.

## **Sending a Camper Home**

1. Every effort will be made to make camp enjoyable and to retain all campers for the duration of \_\_\_\_\_.
2. In the event a camper is to leave camp (due to disciplinary action, homesickness, emergency, etc.), he/she will \_\_\_\_\_ be permitted to leave the campground with his/her parent or legal guardian, pastor, or someone specifically designated by the parent or legal guardian. The camper's Cabin Leader should make a full report (including date, time, reason for dismissal and the person with whom the camper leaves) to the Head Cabin Leader, who will then report to the Camp Coordinator prior to the camper's departure. Personal follow-up will be the responsibility of the Camp Coordinator.
3. No camper will be kept at camp against his/her \_\_\_\_\_. Any camper desiring to leave camp must be properly checked out according to the check out procedures.

## **Swimming Pool Policy**

1. All campers and staff must be properly covered when going to and from the pool. Shoes or sandals must be worn to protect feet from sharp objects.
2. Campers are \_\_\_\_\_ permitted to enter the pool area unless lifeguards are present and in their proper position.
3. The lifeguard is the authority while on duty at the pool. All instructions from the lifeguard regarding pool, pool area, and swimming activities are to be adhered to by both \_\_\_\_\_ and \_\_\_\_\_.
4. The lifeguard is to be treated with respect by both campers and staff. Staff must be \_\_\_\_\_ conscious at all times.
5. All rules posted at the swimming pool apply to \_\_\_\_\_ campers and staff.
6. No boys are \_\_\_\_\_ in the pool area while girls are swimming, and vice versa. This applies to both \_\_\_\_\_ and \_\_\_\_\_.
7. There will be \_\_\_\_\_ horse-play in the swimming pool area, such as running, pushing, throwing others in the pool, or wrestling. This includes the staff. Violations will result in the revocation of swimming privileges.
8. \_\_\_\_\_ cameras/cell phones are allowed in the pool area, except during water baptism.

## **Medication**

1. \_\_\_\_\_ medication, for both campers and staff, must be turned into the Camp Medical Personnel at registration.
2. \_\_\_\_\_ medication, for both campers and staff, will be administered only by the Camp Medical Personnel.
3. Prescriptions must be clearly labeled in their \_\_\_\_\_ prescription container. Campers and staff should bring only the exact amount needed for their time at camp.

## **Areas Off Limits**

1. All buildings, and wooded areas not directly involved with the camping program are \_\_\_\_\_, unless authorized by the proper personnel.
2. Unauthorized persons are not permitted in the Camp Office, Nurse's Station, Concession Stand, Camp Store or the Kitchen. Please be cooperative and set a good \_\_\_\_\_ for others to follow.
3. No one is to be near the pool at any time unless there is a scheduled event and proper supervision. A certified lifeguard must be \_\_\_\_\_.



### **Telephone Calls**

1. Since camp only lasts a few days, campers do not need to make or accept calls unless an emergency arises.
2. A Cabin Leader \_\_\_\_\_ be present if it becomes necessary for a camper to call home. Campers need close supervision, because they sometimes will exaggerate circumstances and camp treatment when they are homesick. A designated leader should talk with the parent personally, giving assurance of our care for their child. The designated leader must have the \_\_\_\_\_ of the Camp Coordinator prior to making any phone calls.

### **Golf Carts/Four-Wheelers**

1. Only \_\_\_\_\_ adults are to use the golf carts/four wheelers. No campers are to be on golf carts/four wheelers at any time.
2. Camp Medical Personnel (CMP) will be assigned a designated golf cart. This cart will be for the \_\_\_\_\_ use of the CMP in the course of his/her official duties.
3. Staff members must be at least \_\_\_\_\_ years of age and have a valid drivers license.
4. \_\_\_\_\_ alterations or modification shall be made to rental or borrowed equipment.

### **Cell Phone Policy**

Campers \_\_\_\_\_ allowed to bring cell phones to camp. The camper assumes ALL liability for their cell phone while at camp. There will be certain times during the day and certain areas of campus where cell phone use will not be permitted. Any camper who takes a compromising picture of another camper or staff member will be subject to dismissal from camp and the incident may result in investigation by law enforcement and criminal charges. If the law is broken, the appropriate authorities will be notified. Headphones and/or earbuds are \_\_\_\_\_ allowed at camp. In the event a camper disregards this policy, camp staff may confiscate the phone until the end of camp.

### **Use of Handheld Radios/Walkie Talkies**

Handheld Radios are the \_\_\_\_\_ source of communication between Team Leaders while at camp. Radios are generously provided by the camping program and should be cared for to ensure future use. Radios should be turned on for the duration of Youth Camp. Volumes may be appropriately adjusted during sleeping hours, but radios must be able to broadcast emergency information 24/7. Replacement batteries are available in the camp office. Radios must be used for official camp business \_\_\_\_\_. Because sleeping patterns will vary from day to day and from person to person (for example Kitchen Staff is usually in bed by 10pm.) DO NOT broadcast songs or other unnecessary information at lights out or morning wake up.

### **Violence Policy**

Violence, in all of its forms, is \_\_\_\_\_ at the Church of God in Ohio Youth Camps.

### **Youth Camp Security and Visitors Policy**

Church of God in Ohio will provide 24- hour security with a full-time \_\_\_\_\_ Coordinator and Safety Team.

Church of God in Ohio Youth Camp will be a closed camp with no \_\_\_\_\_ allowed.

### **Weapons**

Weapons of all types, including, but not limited to: firearms, explosives, bow & arrows, cross bows, knives, swords, blowguns & darts are \_\_\_\_\_ on campus at youth camp. General camp personnel, even those with a valid CCW permit, are \_\_\_\_\_ to carry weapons on campus during youth camp. The exception will be designated security personnel and designated executive staff. All non-designated staff members who possess a weapon on campus, even for CCW purposes, must place the weapon out of sight and securely in a \_\_\_\_\_ automobile. Amunition must be stored and secured in a \_\_\_\_\_ location within the locked automobile. The presence of firearms and/or live ammunition in any camp dwelling used for housing students is strictly \_\_\_\_\_.

### **Youth Camp Reporting Policy**

In the state of Ohio, any person acting in locus parentis of a child, which includes \_\_\_\_\_, should assume they are responsible for reporting any information a child tells them that comes under the categories of abuse and/or neglect. (**Based on Ohio Revised Code 2151.421 Reporting child abuse or neglect**)

### Code of Conduct

1. All Campers will be under the \_\_\_\_\_ of their Cabin Leader at all times.
2. Cell phones \_\_\_\_\_ allowed in designated \_\_\_\_\_ and at designated \_\_\_\_\_ only. The Church of God in Ohio is not responsible for cell phones, iPads, cameras, MP3 players, or other electronic devices brought to camp. Any of the above items brought to camp are brought at the full risk of the camper.
3. Alcohol, tobacco, ecigs/vaping devices, illegal drugs, and pornography are \_\_\_\_\_ . \_\_\_\_\_ medication brought to camp must be left with the camp medical personnel.
4. \_\_\_\_\_ fireworks, lighters, firearms, knives, items capable of projecting laser light, or other weapons are allowed.
5. Violence, in all of it's forms, is \_\_\_\_\_ at the Church of God in Ohio Youth Camp.
6. \_\_\_\_\_ campers are expected to attend \_\_\_\_\_ camp activities unless excused by the Head Cabin Leader.
7. All \_\_\_\_\_ and \_\_\_\_\_ must adhere to the dress code. In general, clothing deemed immodest or inappropriate for particular activities will not be allowed at camp. The following guidelines should be observed:  
RECREATION: Bring play clothes (no tank tops, strapless tops or halter tops — shorts of modest length are allowed); swimsuit and cover-up (girls are encouraged to wear one-piece suits); and athletic shoes.  
FOR EVENING WORSHIP (HS & MS Camps Only):  
Clothing considered appropriate for normal Sunday evening and/or Wednesday worship/youth group should be worn to youth camp evening worship. This honors God by presenting oneself before him as prepared for worship.
8. \_\_\_\_\_ at camp will be expected to help keep the grounds and facilities clean. Dorm rooms will be inspected daily.
9. All automobiles are to remain parked until camp is \_\_\_\_\_. No one may leave the grounds without special permission from the Camp Director. This includes campers and staff.
10. No camper is to be out of their dorm \_\_\_\_\_ “lights out” or \_\_\_\_\_ “rise & shine.”  
(Any breach of proper conduct or disregard of camp rules will result in disciplinary action.  
Serious or repeated infractions will result in dismissal from camp.)

# Youth Camp Protocols

## Inclement Weather

### **Lightening/Thunderstorm**

1. Look for the closest available \_\_\_\_\_.
2. \_\_\_\_\_ campers into the building.
3. Attempt to \_\_\_\_\_ location to Head Cabin Leader (HCL).
4. Await \_\_\_\_\_ from HCL.
5. Once instructed or the storm has passed, \_\_\_\_\_ camp schedule.

### **Tornado**

1. In the event of a Tornado \_\_\_\_\_, move quickly and calmly to a safe shelter when the command is given (safe shelter areas will be pointed out at orientation). Place campers away from windows and doors in seated position. Remember that campers will be affected by your attitude and demeanor, so remain upbeat and positive.
2. Direct campers \_\_\_\_\_ from windows and doors and have them get in a seated position.
3. Make sure \_\_\_\_\_ campers are accounted for.
4. Close \_\_\_\_\_ doors; outside, hallway, lobby, and dorm rooms.
5. Await \_\_\_\_\_ from HCL.

### **Flooding**

1. \_\_\_\_\_ the situation to determine the location, source, and direction of rising waters.
2. Look for an \_\_\_\_\_ route leading to higher/dry ground.
3. \_\_\_\_\_ campers to higher/dry ground.
4. \_\_\_\_\_ HCL to report flood and give your location.
5. Await until further \_\_\_\_\_ from HCL.

### **Building Fire**

1. Assess the \_\_\_\_\_ of the fire.
2. \_\_\_\_\_ campers out of the building via an escape route farthest from the fire.
3. Alert others of the fire by \_\_\_\_\_.
4. Assemble the campers in a group in an area at least \_\_\_\_\_ from the building that is on fire.
5. Make sure all campers are \_\_\_\_\_ for.
6. Communicate to the Head Cabin Leader (HCL):
  1. That there is a fire in the \_\_\_\_\_ building.
  2. That you have your cabin with all campers accounted for in \_\_\_\_\_ (location).
7. \_\_\_\_\_ instructions from the HCL.

### **Injury**

1. Assess the injury and provide necessary \_\_\_\_\_ rescue.
2. Send/call for help from \_\_\_\_\_ (HCL) and camp medical personnel.
3. Render 1st Aid and comfort care as needed and as you are trained, able, and equipped \_\_\_\_\_ medical personnel arrive.
4. Provide medical personnel with all \_\_\_\_\_ you have regarding the person and the injury.
5. Move by-standers away from the injured person to a \_\_\_\_\_ at a distance away.

6. After the injured person has received proper care, provide a situation/incident \_\_\_\_\_ to the HCL.

### Illness

1. Assess the situation seeking to determine the level of \_\_\_\_\_ need. Provide necessary \_\_\_\_\_ rescue.
2. Send for/call the \_\_\_\_\_ (HCL) and Camp Medical Personnel (CMP).
3. Provide \_\_\_\_\_ to the sick person until the CMP arrives.
4. Provide all \_\_\_\_\_ you have regarding the \_\_\_\_\_ and the \_\_\_\_\_ to the CMP.
5. Move other campers \_\_\_\_\_ from the sick camper and from any bodily fluids discharged from the sick camper.
6. Clean up or \_\_\_\_\_ camp maintenance/janitorial staff in showing where cleanup is needed.
7. Provide HCL with an incident \_\_\_\_\_.

### Violence

1. Assess the situation and determine, to the best of your ability, the source and degree of the \_\_\_\_\_ and what is necessary to bring an \_\_\_\_\_ to the violent act.
2. Physically intervene, using \_\_\_\_\_ force, to end the immediate act of violence. The key to reasonableness is that it is not justifiable to use a greater degree of force than is necessary, or you have yourself committed a criminal act of assault.
3. Send for/call the Head Cabin Leader (HCL) and the Area Coordinator.
4. Move non-involved campers away from the immediate area where the violence occurred/is occurring.
5. Work to restore and maintain order until the HCL and area coordinator arrives.
6. Call the Camp Medical Personnel if needed to treat injuries or provide medical assistance.
7. The HCL or Area Coordinator will call the Camp Violence Response Team (CVRT) to the location of the violence as soon as it is \_\_\_\_\_ possible.
8. Provide any and all information for an incident \_\_\_\_\_ so that the CVRT can fully investigate the incident of violence and take necessary steps to deal with it.

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I certify that I \_\_\_\_\_ have watched all of the Church of God  
(Print Full Name)  
in Ohio online youth camp staff training videos in their entirety. I also certify that the answers above  
are the result of my having followed along with the videos and filled in the blanks according to the  
information provided in the videos.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date