

FINANCIAL INFORMATION

Listed below is financial information for the 2016–2017 Ministerial Internship Program. Materials will be shipped in three sets. For convenience, the candidates should pay for their materials in at least five installments.

MIP FEES Single Candidates

Option # 1: Total single cost without Internet access or DVDs

Enrollment fee (\$60 retained by state office)	\$120.00
Candidate Notebook	\$40.00
CIMS textbooks	\$100.00
CIMS study guides	\$80.00
Supplemental books	\$125.00
Total	\$465.00

Option # 2: Total single cost with Internet access

Enrollment fee (\$60 retained by state office)	\$120.00
Candidate Notebook	\$40.00
Internet fee (with study guides downloaded from the Internet)	\$145.00
CIMS textbooks	\$100.00
Supplemental books	\$125.00
Total	\$530.00

Option #3: Total single cost with purchased DVDs

Enrollment fee (\$60 retained by state office)	\$120.00
Candidate Notebook	\$40.00
CIMS textbooks	\$100.00
CIMS study guides	\$80.00
Supplemental books	\$125.00
DVDs	\$550.00
Total	\$1,015.00

MIP FEES
Married Candidates¹

Option # 1: Total couple cost without Internet access or DVDs

Enrollment fee (\$120 retained by state office)	\$240.00
Candidate Notebook	\$80.00
CIMS textbooks	\$100.00
CIMS study guides	\$80.00
Supplemental books	\$125.00
Total	\$625.00

Option # 2: Total couple cost with Internet access

Enrollment fee (\$120 retained by state office)	\$240.00
Candidate Notebook	\$80.00
Internet fee (with study guides downloaded from the Internet)	\$160.00
CIMS textbooks	\$100.00
Supplemental books	\$125.00
Total	\$705.00

Option #3: Total couple cost with purchased DVDs

Enrollment fee (\$120 retained by state office)	\$240.00
Candidate Notebook	\$80.00
CIMS textbooks	\$100.00
CIMS study guides	\$80.00
Supplemental books	\$125.00
DVDs	\$550.00
Total	\$1,175.00

Payment Schedule	Down Payment ²	Monthly Installments
Single candidate	\$250.00	Balance due in monthly payments with the final payment due at the March seminar.
Couple	\$400.00	Same as above.

¹**Note:** All married couples share study guides, textbooks, and DVDs (Nonclergy spouse may elect not to be tested on *Leading With Integrity* and/or *Living the Faith* and not receive these 4 CIMS credits)

²**Down payment at orientation is mandatory**

2016–2017 MIP RETURNED ITEMS

**All items returned must be received by
MDSOM by refund due date, in shrink
wrap material, and in resalable condition.**

Candidate Notebook	\$ 40.00
Supervising Pastor Notebook	40.00
<i>A Journey Through the Old Testament</i> textbook	30.00
<i>A Journey Through the Old Testament</i> study guide	25.00
<i>A Journey Through the Old Testament</i> DVDs	176.00
<i>A Journey Through the New Testament</i> textbook	30.00
<i>A Journey Through the New Testament</i> study guide	25.00
<i>A Journey Through the New Testament</i> DVDs	154.00
<i>Living the Faith</i> textbook	20.00
<i>Living the Faith</i> study guide	15.00
<i>Living the Faith</i> DVDs	110.00
<i>Leading With Integrity</i> Textbook	20.00
<i>Leading With Integrity</i> Study Guide	15.00
<i>Leading With Integrity</i> DVDs	110.00
Supplemental book set	125.00

If returns are shipped by postal service, UPS, FedEx, or DHL, they should be shipped to . .

**MIP Returns
Office of Ministerial Development
2490 Keith Street NW
Cleveland, TN 37311**

**2016–2017 SAMPLE STATE BUDGET WORKSHEET
MINISTERIAL INTERNSHIP PROGRAM**

CERTIFICATE LEVEL	Applications	Participants
Single Candidates	_____ (1 per person)	_____ (1 per person)
Married Couples	_____ (1 per couple)	_____ (Qty x 2)
Married Candidate only <i>(Spouse exempted by administrative bishop)</i>	_____ (1 per couple)	_____ (1 per couple)
Totals	_____ (total applications)	_____ (total participants)
Total Supervising Pastors	_____ (1 per couple)	_____ (1 per couple)

RECEIPTS:

FEES AND MATERIALS

Singles (purchased DVDs)	\$1,015	x _____	\$ _____
Singles (Internet access)	\$ 530	x _____	\$ _____
Married Candidate (spouse exempt)	\$	x _____	\$ _____
Use Single Candidate rate above			
Married Couple (purchased DVDs)	\$1,175	x _____	\$ _____
Married Couple (Internet access)	\$ 705	x _____	\$ _____
TOTAL RECEIPTS			\$ _____

DISBURSEMENTS:

FEES PAID TO MINISTERIAL DEVELOPMENT

Enrollment Fees	\$ 60	x _____	\$ _____
Supervising Pastor Notebooks	\$ 40	x _____	\$ _____
DVD Fees	\$ 550	x _____	\$ _____
Internet Access Fee (single)	\$ 145	x _____	\$ _____
Internet Access Fee (married couple)	\$ 160	x _____	\$ _____
Candidate and Spouse Notebooks (each)	\$ 40	x _____	\$ _____
Textbooks (OT, NT, LWI, LF)	\$ 100	x _____	\$ _____
CIMS Study Guides (OT, NT, LWI, LF)	\$ 80	x _____	\$ _____
Sets of Supplemental Books	\$ 125	x _____	\$ _____
State MIP Coordinator's Notebook	\$ 30	x _____	\$ _____
CD/DVD MIP Seminar Lessons	\$ 40	x _____	\$ _____
Shipping and Handling Fee	10%	x _____	\$ _____
Total Ministerial Development fees			\$ _____

SEMINAR EXPENSES

Seminar refreshments	\$ _____
Office supplies and copies	\$ _____
Total Seminar Expenses	\$ _____

EDUCATION BOARD EXPENSES

Coordinator and Board seminar expenses (Average three Board members per seminar)	\$ _____
Coordinator's Expenses to Commissioning	\$ _____
Coordinator's Expense to Leadership Conference (Conference held on each Assembly year)	\$ _____
Total Education Board Expenses	\$ _____

TOTAL DISBURSEMENTS	\$ _____
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